

**Ottawa Lions Track and Field Club**

**Board of Directors Application**

*If you are filling in this form electronically and e-mailing in, please include your name in the document file name*.

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| Name: | | |
| Home address: | | |
| Home Phone: | Personal Email: | Cell: |
| Work contact information, if applicable (company, address): | | |
| Work phone: | Work Email: | |
| May we contact you at work? | | |
| Name of two Ottawa Lions Nominators (members):  1)  2) | | |

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| Do you have prior experience with the Ottawa Lions Track and Field Club? If yes, please explain: |

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| Why are you interested in becoming a member of the Ottawa Lions Board of Directors? |

*Ottawa Lions is recruiting board members based on a matrix of core skills. Please rate* ***your level of knowledge*** *[****1*** *= very experienced;* ***2*** *= some experience;* ***3*** *= no experience] for each of the following core competencies and provide* ***your specific experience,*** *where applicable. If required, please add additional pages for this section or* ***attach your resume****.*

| **CORE SKILLS MATRIX** | | |
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| **Areas of Competency** | **Rating** | **Detailed Experience**  [i.e., organization, time period, roles and responsibilities] |
| **Accounting/Audit/Finance -** Knowledge of financial planning, measurement and accounting requirements and practices. |  |  |
| **Community/Member Relations -** Knowledge ofprograms, projects and activities designed to enhance member relations. Ability to build relationships with numerous external constituencies. |  |  |
| **Funding Diversification/Partnership Development -** Knowledgeable of funds, grants and foundations programs. Knowledge of issues and barriers with respect to fundraising in sports.Able to identify opportunities for collaboration with potential partners. |  |  |
| **Legal/Risk Management/Governance -** Knowledge of legal issues/environment related to liability, risk management, and effective board governance in corporate or not-for-profit sectors. |  |  |
| **IT/E-Commerce -** Aware of emerging trends/new directions in IT and able to identify & assess potential opportunities for association growth. |  |  |
| **Marketing/Brand Development/Communications -** Knowledge of public relations strategy/ best practices related to brand management and sector positioning; familiar with sport trends and issues. |  |  |
| **Strategy Planning/Development -** Knowledge of strategic issues and strategic planning/visioning; knowledge of “best” practices related to corporate and human resource planning. |  |  |
| **Public Policy/Government Relations -** Knowledgeable of current issues/priorities in sports and recreation sectors. |  |  |
| **Sector Knowledge -** Knowledge of current and emerging directions within athletics and development of the sport. |  |  |
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| Please describe any other skills or experience that you think may be of benefit to Ottawa Lions Track and Field Club: |

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| If not described above, please outline your previous experience as a board or committee member: |

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| Who may we contact for information regarding your performance in these positions? (at least 2)  1)  2)  3) |

For more information or to submit an application:

Nathalie Côté

Ottawa Lions Track and Field Club

(Governance and Nominations Committee)

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